



Crest Co-operative Ltd
APPLICATION FOR
EMPLOYMENT



POSITION APPLIED FOR: _____
How did you learn of this vacancy? _____

The following information will be treated in the strictest confidence.

PERSONAL DETAILS

(Please complete this section in BLOCK CAPITALS)

Surname:		First Name(s):	
Address:			
			Postcode
National Insurance Number:			
Tel No Home:		Tel No Other:	
Full Driving Licence:	YES/NO	Endorsements:	*YES/NO
.Own transport	YES/NO	* If YES, please give further details including dates	

Have you been employed by Crest Previously?	*YES/NO
If YES, please give full details	

Have you applied for a position previously with Crest?	*YES/NO
If YES, which position did you apply for?	

EDUCATION

Schools attended since age 11	From	To	Examinations and Results
College or University	From	To	Courses and Results
Further Formal Training	From	To	Diploma/Qualification
Job related Training Courses Name of Organisation	Date	Subject	

Equal Opportunities : Crest has a commitment to interview all applicants with a disability who meet the minimum criteria for a job vacancy and consider them on their abilities.

PRESENT OR LAST EMPLOYER

Are you currently employed?

YES/NO

Name of present or last employer:	
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Address:	

Telephone No:	
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Nature of business:	
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Job title and a brief description of your duties:	

Reason For Leaving/ Looking for other employment:

Notice Period if applicable:	
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Length of Service:	From:	To:
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PREVIOUS EMPLOYMENT DETAILS

Please give details of your past employment and other relevant experience starting with the most recent first. Please include any unpaid or voluntary work and account for any breaks in employment. Continue on a separate sheet if you wish.

Name and address of employer	Dates	Position held/Main duties	Reason for leaving

INTERESTS, ACHIEVEMENTS, LEISURE ACTIVITIES (e.g. hobbies, sports, club memberships)

SUPPLEMENTARY INFORMATION

Please use this space to set out any further information to support your application, e.g. past achievements, future aspirations, personal strengths. Continue on a separate sheet if you wish.

Rehabilitation of Offenders Act 1974.

Under the provisions of this Act you need not normally disclose details of any "spent" convictions.

However, the post you are applying for is exempt from the Act and you are therefore required to detail all convictions.

Do you have any convictions, criminal record, fines, cautions, reprimands etc?

Please give full details including anything pending.

REFERENCES

Please give the names of two people (one of which should be your present or most recent employer) whom we may approach for a reference.

Can we approach your current employer before an offer of employment is made? YES/NO

Name:	Name:
Position:	Position:
Address:	Address:
Tel. No:	Tel. No:

DECLARATION

I declare that the information given in this form is complete and accurate. I understand that any false information or deliberate omissions will disqualify me from employment or may render me liable to summary dismissal

I understand these details will be held in confidence by the Company, for the purposes of assessing this application, ongoing personnel administration and payroll administration (where applicable) in compliance with the Data Protection Act 1998.

Signature:	Date:
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Please return this completed form to :
Crest Co-operative Ltd
Brierley House
Ferry Farm Rd
Llandudno Junction
Conwy LL31 9SF